



# Louisiana Uniform Local Sales Tax Board

**Minutes of the Regular Meeting  
Thursday, February 10, 2022 ~ 1:30 PM**

**Zoom Conference Call/LAMPERS Building,  
7722 Office Park Blvd. Baton Rouge, LA 70809**

## **MEMBERS & PROXIES PRESENT (P) / ABSENT (A):**

### **Members:**

Dr. Janet Pope, LA School Board Executive Director	<u>  A  </u>
Mike Ranatza, LA Sheriff's Association Executive Director	<u>  A  </u>
John Gallagher, LA Municipal Association Executive Director	<u>  A  </u>
Guy Cormier, Police Jury Association of Louisiana Executive Director	<u>  A  </u>
Amanda Granier, LA School Board Association Appointee	<u>  P  </u>
Shawn McManus, LA Sheriff's Association Appointee	<u>  P  </u>
Kressy Krennerich, LA Municipal Association Appointee - Chairman	<u>  P  </u>
Jeffery LaGrange, Police Jury Association of Louisiana Appointee – Vice Chairman	<u>  P  </u>

### **Proxies:**

Neshelle S. Nogess, LA School Board Association, Secretary	<u>  P  </u>
_____, LA Sheriff's Association (Vacant)	<u>      </u>
Karen Day White, LA Municipal Association	<u>  P  </u>
Debbie Hinton, Police Jury Association of Louisiana (Vacant)	<u>  P  </u>

### **STAFF PRESENT:**

J. Roger Bergeron, Executive Director	<u>  P  </u>
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### **OTHERS PRESENT:**

Rick Mekdessie, Board Technology Consultant  
Andrew Kolb, Board Counsel  
Renee Roberie, Remote Sellers Commission  
Administrators/Others participating via the Zoom Web Conferencing platform.

Each member of the Board received the following documents prior to the meeting:

1. 02/10/2022 Meeting Agenda
2. 01/20/2022 Meeting Minutes
3. 01/31/2022 Financial Statements
4. YTD Budget through 01/31/2022
5. Bill Payments Month Ending 01/31/2022
6. PPM's 10.3 and 10.4 – Ethics & Sexual Harassment (Amended)

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**Roll Call**

Chairman Krennerich called the meeting to order at 1:32 PM. Secretary Neshelle Nogess called the roll and a quorum (5 members / proxies or more) was established.

**Adoption of the Agenda**

ON MOTION OF Shawn McManus, SECONDED BY Jeffrey LaGrange, AND CARRIED, the Board voted to adopt the agenda of the February 10, 2022 meeting of the LA Uniform Local Sales Tax Board.

**Approval of the Minutes of the LA Uniform Local Sales Tax Board Held January 20, 2022**

ON MOTION OF Amanda Granier, SECONDED BY Neshelle Nogess, AND CARRIED, the Board voted to approve the minutes of the meeting of the LA Uniform Local Sales Tax Board held January 20, 2022.

**Remote Seller Commission Update**

Renee Roberie, Executive Director of the Louisiana Remote Sellers Commission, provided an update on monthly collections and distributions for December 2021 sales tax collected in January 2022. See attached.

**Board Member Requests (None)**

**Executive Director's Report**

• **Multi-parish Audit Program (Update)**

- Executive Director gave verbal report. He attended LATA Organizational Meeting and requested feedback from administrators. None received.
- On 1/31/2022, received feedback from Business & Industry on the November 2021 document. Sent B&I the most recent document.
- On 2/28/2022 had a meeting with B&I with 3 stakeholders to address concerns about enrollment and eligibility.

• **Amend PPMs 10.3 & 10.4 (Adoption)**

ON MOTION OF Karen White, SECONDED BY Jeffrey LaGrange, AND CARRIED, the Board voted to adopt PPM 10.3 Employee Ethics as amended effective 2/10/2022.

ON MOTION OF Karen White, SECONDED BY Amanda Granier, AND CARRIED, the Board voted to adopt PPM 10.4 Sexual Harassment as amended effective 2/10/2022.

• **LA Legislature Regular Session 2022**

ON MOTION OF Shawn McManus, SECONDED BY Karen White, AND CARRIED, the Board voted to grant the Executive Director the authority to work with the author on the House Bill regarding the Board of Tax Appeals.

**Financial Reports**

Director Bergeron presented the financial reports for the month and year to date ending 1/31/2022.

ON MOTION OF Amanda Granier, SECONDED BY Jeffrey LaGrange, AND CARRIED, the Board voted to receive the financial reports and approve the bill payments for the month ending January 31, 2022.

**Other Business**

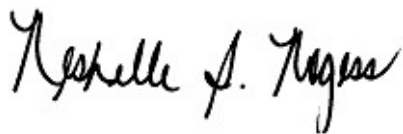
Shawn McManus – Question on where the LULSTB stands on securing staff for the office.

- Draft job description for Audit Manager and draft contract for a Contract Auditor to be presented at the March 2022 meeting.
- Executive Director has attempted to fill the Research Analyst position through personal recruitment. The job opening has been posted on the LULSTB and LATA websites. Ideal candidate would possess institutional knowledge and expertise in writing legislation.
- Executive Director received suggestions on hiring an Administrative Assistant budgeted on a part-time basis as he does not foresee a fulltime workload.

Amanda Granier – LATA has approved Liaison positions for the Executive Directors of the Louisiana Uniform Local Sales Tax Board and the Louisiana Sales and Use Tax Commission for Remote Sellers. First quarter conference to be held in Monroe, LA March 9-11-2022.

**Adjournment**

ON MOTION OF Shawn McManus, SECONDED BY Amanda Granier, AND CARRIED, the Board voted to adjourn at 2:21 PM.



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Neshelle S. Nogess, Secretary

**Louisiana Sales and Use Tax Commission for Remote Sellers Collection and Distribution Report**

Period	Collection Month	Distribution Date	Total Collected	1% Commission Fee	Total Distributed	State Portion (Distributed)	Local Portion (Distributed)	Total Returns	Total Returns Filed by Period	Total Open Accounts
Jul-20	Aug-20	9/11/2020	\$ 20,653,150.26	\$ 206,531.45	\$ 20,446,618.81	\$ 9,834,491.56	\$ 10,612,127.25	580	738	1331
Aug-20	Sep-20	10/9/2020	\$ 20,253,297.24	\$ 202,532.93	\$ 20,050,764.31	\$ 9,708,297.61	\$ 10,342,466.70	787	945	1570
Sep-20	Oct-20	11/10/2020	\$ 22,375,834.89	\$ 223,758.66	\$ 22,152,076.23	\$ 10,575,259.83	\$ 11,576,816.40	1080	1260	1757
Oct-20	Nov-20	12/9/2020	\$ 24,151,167.24	\$ 241,512.05	\$ 23,909,655.19	\$ 11,479,794.59	\$ 12,429,860.60	1249	1437	2030
Nov-20	Dec-20	1/11/2021	\$ 27,761,459.91	\$ 277,614.48	\$ 27,483,845.43	\$ 13,355,017.16	\$ 14,128,828.27	1395	1581	2216
Dec-20	Jan-21	2/9/2021	\$ 35,222,240.58	\$ 352,222.29	\$ 34,870,018.29	\$ 16,726,031.04	\$ 18,143,987.25	1534	1700	2539
Jan-21	Feb-21	3/9/2021	\$ 27,950,194.50	\$ 279,501.96	\$ 27,670,692.54	\$ 13,248,401.71	\$ 14,422,290.83	1794	2022	2762
Feb-21	Mar-21	4/9/2021	\$ 24,262,499.34	\$ 242,625.13	\$ 24,019,874.21	\$ 11,444,817.30	\$ 12,575,056.91	1957	2149	3009
Mar-21	Apr-21	5/7/2021	\$ 35,346,757.19	\$ 353,467.97	\$ 34,993,289.22	\$ 16,759,134.28	\$ 18,234,154.94	2117	2290	3210
Apr-21	May-21	6/8/2021	\$ 28,646,775.91	\$ 286,467.91	\$ 28,360,308.00	\$ 13,612,746.93	\$ 14,747,561.07	2278	2456	3402
May-21	Jun-21	7/8/2021	\$ 33,927,808.61	\$ 339,278.55	\$ 33,588,530.06	\$ 15,987,845.25	\$ 17,600,684.81	2433	2592	3606
Jun-21	Jul-21	8/6/2021	\$ 32,361,722.76	\$ 323,617.83	\$ 32,038,104.93	\$ 15,240,951.51	\$ 16,797,153.42	2598	2751	3855
Jul-21	Aug-21	9/9/2021	\$ 30,097,561.37	\$ 300,976.03	\$ 29,796,585.34	\$ 14,273,170.26	\$ 15,523,415.08	2766	2897	4030
Aug-21	Sep-21	10/6/2021	\$ 30,602,109.60	\$ 306,022.13	\$ 30,296,087.47	\$ 14,451,708.36	\$ 15,844,379.11	2912	3032	4242
Sep-21	Oct-21	11/5/2021	\$ 29,506,754.24	\$ 295,067.91	\$ 29,211,686.33	\$ 13,958,825.22	\$ 15,252,861.11	3136	3234	4523
Oct-21	Nov-21	12/8/2021	\$ 31,650,298.85	\$ 316,503.12	\$ 31,333,795.73	\$ 14,980,213.08	\$ 16,353,582.65	3312	3401	4816
Nov-21	Dec-21	1/7/2022	\$ 48,760,832.71	\$ 487,608.86	\$ 48,273,223.85	\$ 22,144,433.20	\$ 26,128,790.65	3510	3566	5069
Dec-21	Jan-22	2/9/2022	\$ 46,877,760.02	\$ 468,777.30	\$ 46,408,982.72	\$ 22,214,975.13	\$ 24,194,007.59	3990	3720	5308
<b>TOTAL TO DATE</b>			<b>\$ 550,408,225.22</b>	<b>\$ 5,504,086.56</b>	<b>\$ 544,904,138.66</b>	<b>\$ 259,996,114.02</b>	<b>\$ 284,908,024.64</b>			